EE 11.3.

EP Evaluator – Managing Projects

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EP Evaluator – Managing Projects

Definition of Project

Open a project

Create a new project

Inventory

Manage your projects

The Utilities \File Manager

Backing up a project

Project

- A Project is a Database folder designed to contain your collection of experiments:
  - Every experiment belongs to a project.
  - One project can contain multiple experiments in different statistical modules
  - Projects can only be opened in EE – but can be shared with other EE users.

- Project Names must be unique – a user defined 2 part name
  - EP Evaluator can group projects together under one group name called a Prefix.
  - The prefix serves as the group name and is separated from the unique project name by a "^"

Examples of Project Names

- Prefix ^ unique name
  - Chem^Validation for city Med Center – June 2009
  - Validation ^Study for Eximer100 SN 1234 Nov 2015
  - Validation^ September 2015 CAP Inspection
  - [blank]^Sample Data

- more projects can be added under the same prefix
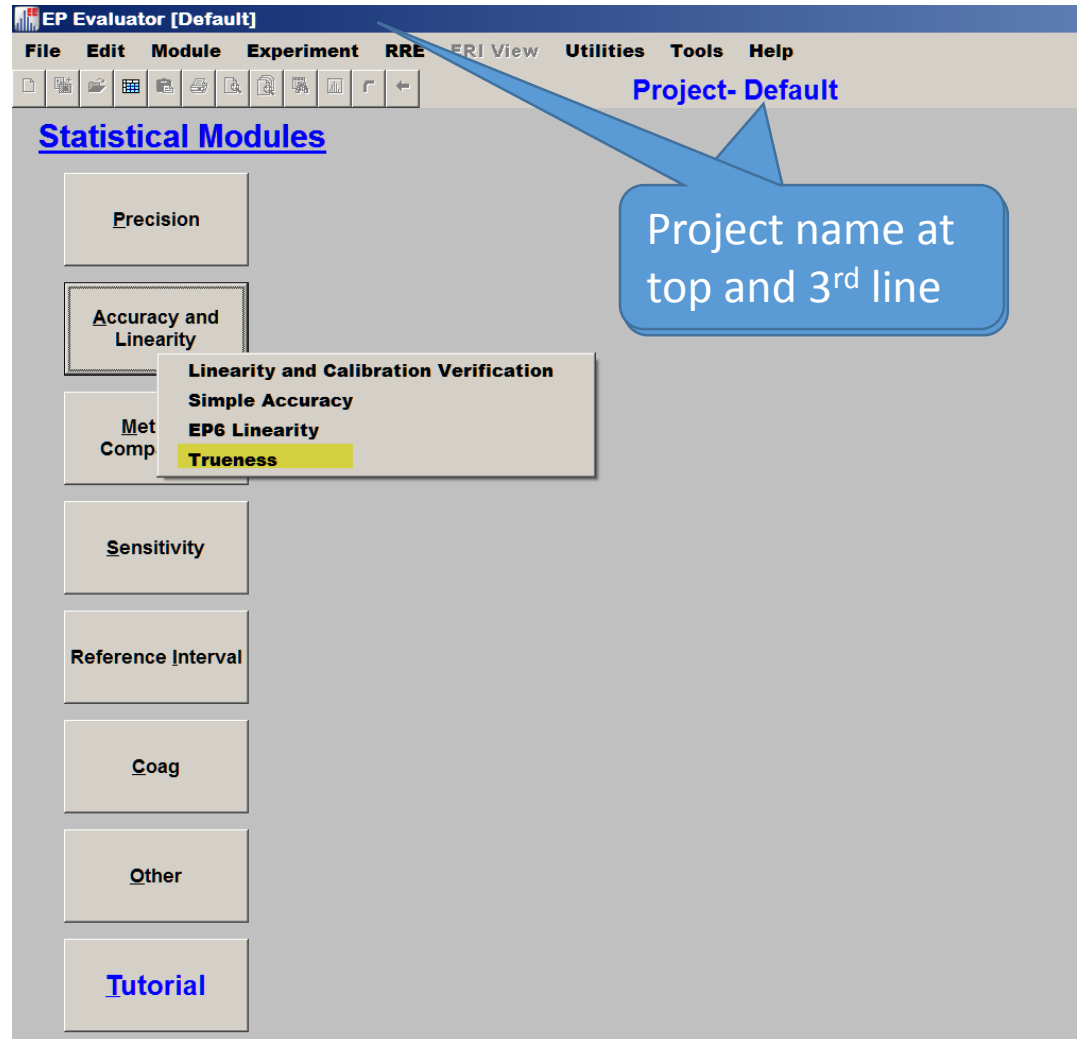- Organized in the EE file menu by prefix

Project

- EP Evaluator comes with:
  - 3 projects with sample data:
    - "Default", "Sample Data" and "HMC example"
  - 2 projects with RRE examples
    - "Example Policies and "HMC Example"

- Unlimited Projects for standard or higher version users.

- CLIA version users can only use Default and Sample Data projects and not allowed to create new projects

- Projects are stored in folders on your network or hard drive.
  - Active projects: EE\data\studies
  - Archived projects: EE\data\backups
    - EE9 backup of Sample Data ~25 Jun 2015 13-46-49~001.zip

Open a Project
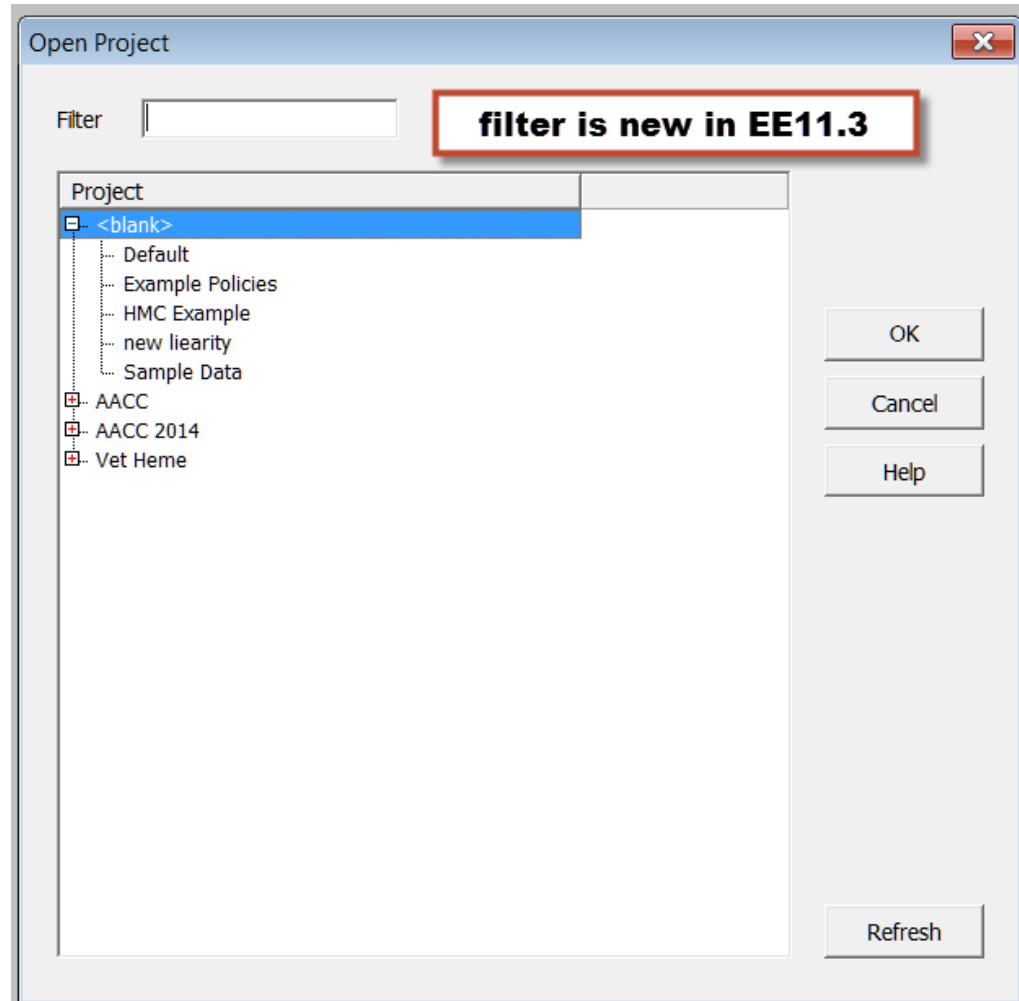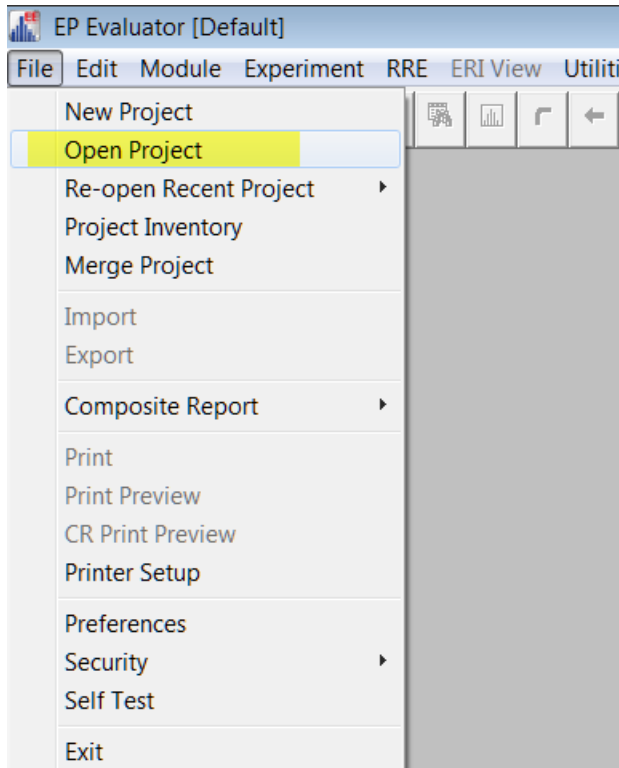
What Project Are You In?

- Main screen
- Project name on 1st and 3rd lines

Project name at top and 3rd line

Studies directory for Active projects

Creating a New Project

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Creating a New Project

Naming your project:

- Prefix – 12 chars:
  - User's initials or department name

- Project name - 80 char
  - Describe the activity
    - i.e., validations
    - Method comparison
    - Linearity
  - Include a date

- For Client (Optional)

- "Audit Trail" in professional version

Project

Prefix:
CHEM

Project Name:
Method comparison DXC 4562 to DXC 4875 July 2010

☑ For Client

Department

Institution

☐ No Audit Trail

OK   Cancel   Help

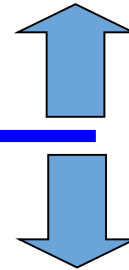# Inventory

Managing Projects
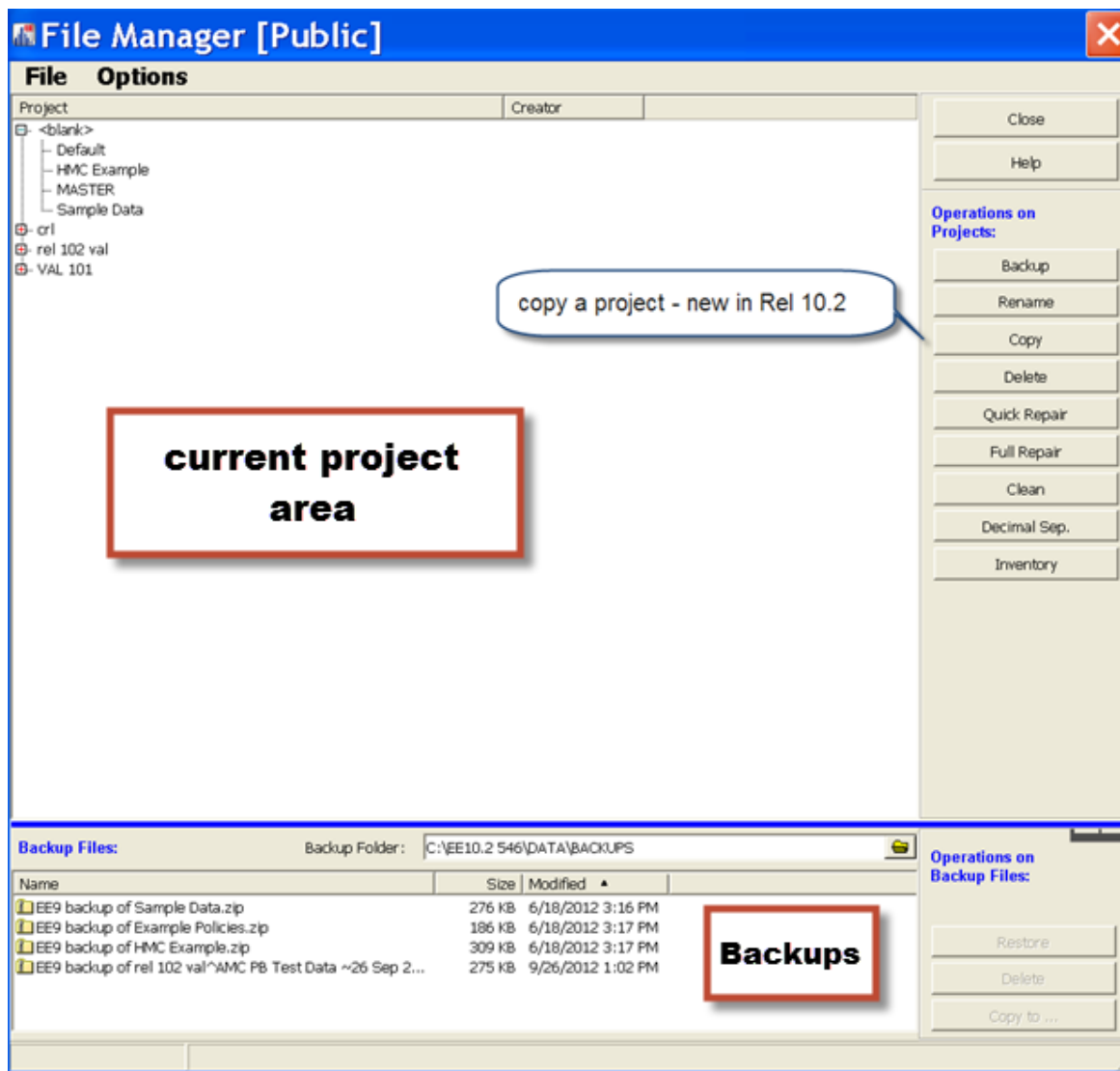
Active Project Management Functions

- Open/Reopen

- Create

- Inventory – current project

- Merge

- Rename

- Copy (clone)

- Delete

- Backup

- Restore

- Inventory (for any project)

- Repair (fix database errors)

- Move out of EP Evaluator® (e.g., offsite storage)

File menu

Utilities / File Manager

The File Manager (Utilities\File Manager)

Project Backups:
A way to Share Data

- A EP Evaluator "project" contains all the data, policy definitions, experiments with data, and reports for a specific work assignment.

- Projects are portable only by using the backup function.

- To create a backup (archive) file for your project:
  - From the Main Statistical Module screen
  - Open Utilities\file Manager
  - Select the P**roject Name** in the top half of the screen
  - Click on Backup to create a zipped file archived to date and time.
    - Default folder is \EE\data\backups
    - Can "copy to" any folder or travel drive. Email to your colleagues.

- Restore when needed in EP Evaluator on another computer.

The MASTER Project

- Created using Policy Definitions
  - Policy definitions from a current project can be copied to the Master project for future "new projects"
  - New Projects inherit policy definitions from the "Master Project"
  - For more information on Creating the MASTER Project, see the training session "RRE and Policy Defintions"

- Cannot be opened or viewed in the File Open menu

- Cannot be renamed, deleted,

- Contains no inventory

- Can be backed up and restored using the Utilities File Manager.

Where to find more information on Project Management

- EP Evaluator Users Manual
  - Chapter 3 –Common Operations
  - Chapter 39 – File Manager

- HELP Topics
  - Projects

For EE Support

- North America Telephone Support (802)-658-1955
  - Northamerica-support@datainnovations.com

- Europe telephone support +32 2 332 24 13
  - Europe-support@datainnovations.com

- Asia Telephone Support 852-2398-3182
  - asia-support@datainnovations.com

- Latin America telephone support 55-11-38013283
  - latinamerica-support@datainnovations.com

Additional Training & Services

- Visit the DI website for information on free training. http://datainnovations.com/services/training/ep-evaluator-training-programs
  - Overview and Getting Started with EP Evaluator
  - Project Management
  - RRE and Policy Definitions
  - Hematology Method Comparison
  - Determining Performance standards
  - Inventory Management

- For more in-depth training or consultation
  - Contact the DI Sales organization for a quote
    - 802-658-2050
    - Northamerica-sales@datainnovations.com

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Thank You!

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